Common Mistakes in Citing the References

Mehdi Rezaei

1. Never use the word "et al." in your references. Instead, list all authors.

2. Do not cite in-text references that are not included in the bibliography. Always ensure that all references listed in the bibliography are cited within the text.

3. Always check the accuracy of the citation format. Make sure to include all necessary information such as page numbers, edition, and volume.

4. Use consistent citation style throughout your document. Whether you choose APA, MLA, or another style, stick to it.

5. Be mindful of the language you use. Avoid jargon or overly complex terms that may be unfamiliar to your audience.

6. Always give credit to the original source of your information. Citing sources appropriately is crucial for academic integrity.

7. Use the appropriate citation style. Different fields of study may require different citation styles, so make sure to follow the guidelines for your specific discipline.

8. Be accurate and concise in your citations. Avoid using bullet points or excessive formatting.

9. Avoid using abbreviations or symbols that may not be universally understood.

10. Always check your citations for formatting errors. Even minor mistakes can lead to confusion or loss of credibility.

11. Be aware of the importance of open access. Consider making your research accessible to a wider audience by publishing in open-access journals.

12. Always provide a clear and concise summary of the main points of the reference. Avoid including unnecessary details.

13. Be respectful of the original author's work. Avoid using quotes without citation or paraphrasing without attribution.

14. Use the right tool for the job. Choose a citation manager like Zotero or EndNote to help you keep track of your references.

15. Always check your citations for relevance. Ensure that the sources you choose are directly relevant to your research question.

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عنوان یک نقطه ضعف مقالات علمی قلمداد شده که برای پیشگیری از آن، جستجوی بروز متابع و پایگاه‌های اطلاعاتی به

هنگام نوشتن مقاله توصیه می‌گردد.

4. استفاده پیش از حد از منابع خاکستری. یکی دیگر از مشکلات شایع به هنگام استفاده به منابع استفاده به منابع متعدد به شکل (Gray references) معرفی هستند. منابع خاکستری، منابع تاریخی هستند که

مور می‌بانان را پشت سر تبدیل کنند و معمولاً مشتمل بر اطلاعات انسانی، پایان‌نامه‌ها، چیکیده‌های مقالاتی از آن‌ها شده به

همایش‌های علمی و مقالاتی می‌باشند که در روزنامه‌ها یا مجلات با اشعار کم به جام جای داده‌اند. به منظور انتخاب از این

خطرای شایع، نویسندگان باید استفاده از این منابع را در مقاله خود یا به طور کلی قدغن نموده و با به حداکثر ممکن تقلیل

دهند.

5. نقل قول ناقص یا انتزیب از منابع مورد نظر مشکل شایع دیگری که هنگام استفاده به منابع رخ می‌دهد و تشخیص آن در

سایر مشکلات فوق یافته و نیز می‌باشد این است که گاهی اوقات، نویسندگان موضوعی را به طور نافق با حتم استفاده از

منابع نقل می‌نمایند. خلاصه رخ دادن این امر این است که معمولاً نویسندگان، منابع مورد نظر را به دقت مطالعه کرده و از

بهینه روا برداشته ناچیز و با انتخاب از منابع مورد نظر خودشان گزارش می‌نمایند. از بهینه روه با منظور مطالعه این

مشکل توصیه می‌شود که تمامی منابع مورد استفاده به دقت توسط نویسندگان مورد مطالعه قرار گیرند و نویسندگان از

استفاده به منابع که فقط خلاصه آن‌ها را در اختیار داشته‌اند و همچنین از استفاده به منابع که در مقالات مشابه استفاده

شده است، خودداری نمایند.

6. خلاصه، یکی دیگر از مشکلات شایع به هنگام استفاده به منابع، عدم همخوانی بین شماره منبع در متن و شماره منبع در

فهرست منابع می‌باشد. خلاصه شایع دیگر نیز استفاده به شماره منبع در متن است که که این منبع در فهرست منابع ذکر نشده

است. این گونه انتیبیات به این علت است که به هنگام برخی مقاله معمولاً منابع مقاله چندین بار دستخوش تغییر و

بازنویسی می‌گردد که در این تغییرات ممکن است شماره منبع در متن تغییر کرده و یا به طور انتقاشی مشخصات کامل

منبع از فهرست منابع حذف گردد. این راه مطالعه به این قبیل مشکلات مطالعه دقیق و موشک‌فکانه مقاله توسط تمام

نویسندگان است و حتی گاهی توصیه می‌گردد که نویسندگان مقاله، از کمک همکار دیگری نیز برای پاسخی منابع خود بهره

پربرد.

References